

Poonam Raj Yadav

Room no 338 Anand nagar, korba mithagar salt pan road Wadala east mumbai:
400037
PH-8433762536 • Email- yadavpoonam8433@gmail.com

Objective:

I am looking forward to a bright career where my experience would add values & my continued performance would be encouraged. I would like to find myself as a part of a fast growing & dynamic organization.

Work Experience:

AML and KYC Analyst

16 September 2022- 2 May 2024

Wipro limited first rand bank

- Aml Kyc Analyst:
- Conducted Enhanced Due Diligence (EDD) reviews for high-risk customers, including individuals and entities, to identify potential money laundering risks and ensure compliance with regulatory requirements.
- Utilized a variety of sources, including public records, sanctions lists, adverse media, and third-party databases, to gather comprehensive information on customers and assess their risk profiles.
- Analyzed complex financial transactions, account histories, and customer behavior patterns to detect red flags and potential suspicious activities.
- Collaborated with internal teams, such as compliance officers and senior management, to determine risk ratings and develop appropriate risk mitigation strategies for high-risk customers.
- Stayed up-to-date with evolving regulatory requirements and industry best practices related to EDD, and implemented necessary process improvements to enhance the effectiveness of EDD procedures.
- Work on World Check for identifying PEP and adverse media of client.
- Monitored client inflows and outflows to determine client source of income and check whether client is involved in illegal activities, money laundering, gambling etc.
- Open searched client to find client business activity, employment, adverse media, negative information.

Achievement:

- Received Multiple Appreciation from clients for working excellent.
- I have awarded with " Star Performer Of The Quarter" For Exceptional Work.
- I have been certified as an kyc analyst with level o Stage with kyc academy

from WIPRO Limited.

Education:

SSC

March 2016

Maharashtra state board

- 67.80%

HSC

February 2018

Maharashtra state board

- 65.38%

Graduation

April 2021

University of Mumbai

- 7.16

Skill and strength:

- Attention to details
- Team player
- Problem-Solving
- Time Management

Technical skills:

- Operating system: Good knowledge of MS Excel, word & Power Point.
- Software: World Check.
- Others: Internet, Outlook & Email.
- MSCIT Certificate
- Tally ERP With GST

Declaration :

Declaration: I hereby declare that all the above facts provided by me are true to the best of my knowledge and belief. Date: Place: Poonam raj Yadav