

CURRICULUM VITAE

KIRANESH KUMAR MISHRA

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PERSONAL STATEMENT

“If you are seeking a good Skill Development trainer, Personality Development trainer/ NGO professional then my ability in this field is perfect to perform all the tasks given by you, either in the matter of public dealing or with the co-workers of my office with the help of good team management and ability of leadership”.

WORK EXPERIENCE

MIS EXPERT AND TRAINER:(June 2016-Nov.2016) I joined Project ‘GARIMA’ of UNICEF under partner NGO ‘SWARG’ of Allahabad as MIS cum Trainer and worked at District Sonbhadra in two Blocks, Chatra & Robertsganj till 18th Nov. 2016. The project was based on rural adolescent girls Menstruation Hygiene Management.

CAPACITY BUILDING TRAINER/ SKILL DEVELOPMENT TRAINER (SRI

AUROBINDO SOCIETY): (Dec.2016- Till Date) In the month of November 2016, I got selected as CAPACITY BUILDING TRAINER in “ZIEI” program of Sri Aurobindo Society and worked there till 31st Mar.2024 in various Districts of Uttar Pradesh.

Office Administrator and part time teacher: July 2008 – June 2011

After Graduation, I worked as a teacher of English Language and worked in some local private units as an Office Administrator. I believe that I can do better in the field of Administration/HR and can arrange better environment in my office with my Administrative thoughts and team management with the help of good communication skill and ability to handle every even or odd situation with exact decision.

EDUCATION

BACHELOR OF ARTS: July 2005 – June 2008

Ewing Christian College (A Constituent College of Allahabad University)

I achieved my Bachelor degree in Arts stream from English Literature, Philosophy and Ancient History.

During my college time I used my extra time in extracurricular activities, such as to attend seminars, take active part in the college functions.

SSC: July 2003 – June 2005

Allahabad Intermediate College

District – Allahabad, Uttar Pradesh, India.

I passed my SSC exam in Commerce Stream with the following subjects:

* Hindi

- * English
- * Business Organization
- * Banking
- * Accountancy and Book Keeping

HSC: July 2000 – June 2002
Gandhi Vidyalaya Inter College
Maryadpur, District – Mau, Uttar Pradesh, India

I passed my HSC examination in Science Stream with the following subjects:

- * Hindi
- * English
- * Science
- * Social Science
- * Mathematics
- * Drawing

Additional Qualification

Diploma in Computer Application with Grade A (Perfection in MS Office, Internet)
Certification in Banking and Finance from Indian Institute of Banking and Finance.

PERSONAL INTERESTS AND HOBBIES

I am fond of to meet new people and listen them carefully and try to learn something from them. And I am passionate for long driving and Net-Surfing and I believe to work hard with less stress and I am very interested to move from one place to another and wish to see the whole world in my life and very fond of to gain knowledge of new places and cultures and people.

SOME ESSENTIAL KNOWLEDGE ABOUT ME:

PASSPORT NO: Z2631091
COUNTRY: INDIA
DOB: 07/07/1988
Marital Status: Single

Date: 30/04/2024
Place: Prayagraj

Kiranesh Kumar Mishra