

Ajay Maruti Ketkar

PHONE : 8591760026

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Profile-

- Total 11 Years of Experience in Logistics / Operations, Supply Chain with some of the reputed companies.
- Manage road transportation operations, including fleet management, routing, scheduling, & ensuring timely delivery of goods.
- Analyze & improve operational processes to minimize transportation.
- Daily shipment dispatched from hub and closing report sent as mail
- **Highly motivated with good communication and leadership skills.** Looking forward to contributing my skills, expertise, and knowledge to the management team in the company's future growth.

Experience

Hub Manager First Mile & Last Mile OPERATIONS | SHYPMAX (Cross border logistics)
(01-Aug-2022 To 30-04-2024)

Job Profile

- Ensures all the operational SOP's are followed and timely audit is conducted.
- Monitors zero missing and Damaged Orders in terms of Value & Numbers and also
- Responsible for operational budgets and fleet management
- Acts as a people manager and coordinates with HR for FEs' salaries, other issues & grievances.
- Ensures FEs' follow proper dress code and maintain their behavior with customers
- Maintain the Proper Inventory and his records as per requirements
- Maintain the Roaster of Staff and records of Every Staff
- Ensuring that we have to provide the best service at the least cost in Fleet and Manpower
- Ensure to Maintain Field executive Productivity as per SLA.

Hub Supervisor Last Mile OPERATIONS | RELAINCE INDIA PVT LTD, JIO MART, 3PL
(10-Oct-2021 To 10-Jun-2022)

Job Profile

- Ensures all the operational SOP's are followed and timely audit is conducted.
- Monitors zero missing and Damaged Orders in terms of Value & Numbers and also
- Responsible for operational budgets and fleet management
- Acts as a people manager and coordinates with HR for FEs' salaries, other issues & grievances.
- Ensures FEs' follow proper dress code and maintain their behavior with customers
- Maintain the Proper Inventory and his records as per requirements
- Maintain the Roaster of Staff and records of Every Staff
- Ensuring that we have to provide the best service at the least cost in Fleet and Manpower
- Ensure to Maintain Field executive Productivity as per SLA.
- Arrange the Routes as per Field executive capacity.

WORKED with GROFERS as a SRE (Senior Relationship executive)

(10-Jun- 2019 To 31-Aug-2021)

Job Profile

- Haunting new GSP/VSP Delivery partners to the company.
- Collect all required documents and on-board them and create an ID.

- Handling all delivery partners and arrange to day to day delivery.
- Route planning for next day delivery.
- Management of Pending Order & Returns.
- Ownership of EOD reconciliation and cash and products.
- Start to End order follow up enroot Orders.
- Regular follow-up with assigned Field Executives (GSP) to close Reverse Pickups on a daily basis.
- Maintain The Daily Basis MIS Reports
- Coordinate with the vendors daily basis.
- Monitoring station performance on regular basis

Bio- Data

Name	:	Ajay Maruti Ketkar
Father Name	:	Mr. Maruti .S. Ketkar
Gender	:	Male
Marital Status	:	Married
Nationality	:	Indian
Date of Birth	:	11th September 1980
Address	:	Room no.47, Pandit Dindayal Colony, St .John Baptist road, Mount Mary Steps, Bandra (West) Mumbai-400050
Telephone (mobile)	:	(+91) 8591760026,
Email	:	ajayketkar05@gmail.com
Education Qualification	:	2011 SSC (YCMOU) BOARD 2013 HSC (YCMOU) BOARD 2016 T.Y.B.com (YCMOU) BOARD MAB In Welinkar Institute of Management Mumbai
Qualification	:	Computer Knowledge. -E-mail , Excel, PPT, Presentence.
Languages	:	Marathi (Mother tongue), Hindi, English

DECLARATION

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief

Ajay M. Ketkar
PLACE: Mumbai