

## SACHIN SHASHIKANT SHINDE

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Innovative & Resourceful **Procurement and supply chain management** professional targeting challenging assignments with an organization of repute

### PROFILE SUMMARY

#### CORE COMPETENCIES

- **Procurement**
- **Supply Chain Management**
- **Purchase Documentation**
- **Documents Clearance**
- **SAP MM Module**
- **Techno-commercial Negotiations**
- **Vendor Management /Reconciliation**
- **Cost Savings**
- **Multi/Challenging Projects Handling**

- Ready to hard work & apply analytical skills to achieve top notch position in the profession.
- Accomplished, ambitious & dedicated professional with **nearly 16 years** of experience in **Strategic & Purchase** Procurement.
- Consistent & performing professional.
- Designated as Junior Manager **Purchase Procurement and** with **Jain Irrigation systems Ltd., Jalgaon.**
- Adroit in Purchase Requisition planning, forecasting, Requisition fulfilment, inventory management inclusive of the point of material and its requirement distribution.
- Expert in analysing the requirements of Project & Production, ordering assets, Spares, bought outs, machines, tools, Services & equipment for MRO & new product development & Investment.
- Skilled in negotiating with the suppliers, to clarify the contract, cost reduction & other issues of Terms of payment, delivery & time. Multi-site operations, project sourcing, & initiatives within define guidelines of the Organization.

### Work Portfolio

May 2013 to Till date with JAIN IRRIGATIONS SYSTEMS LTD, Jalgaon as Junior Manager PURCHASE

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#### Role:

- Directing the development and implementation of key purchase / procurement strategies and ensuring that plans are aligned with Projects and Production requirements.
- Handling various packaging materials, including Corrugated boxes, bubble wraps, foam inserts, packaging tape and stickers
- Offset printing material :- Paper coated and uncoated papers, cardboard, and speciality papers,
- Ink:- offset ink, UV ink, and specially inks
- Pre-press material :- Film photographic or digital film for creating and test prints
- Inkjet media :- inkjet paper and film for creating digital banners
- Post press material :- binding materials like Glue, staples or any other binding material for finishing printing products.
- CFC Material handling :- handled and processed CFC materials.
- Purchasing Project Bought Out, Civil Material Like TMT Bars, MS Plates, MS Wire Rod, MS Angle, MS Flat and all other MS Steel with Stain steel also, Machineries, Spares, Capex, Equipment, Services, Chemicals, Packing for Agriculture / Food / Onion / Solar / Biogas /.
- Negotiating and finalizing order with The Suppliers with best payment term.
- Finalising Forwarders and Track the shipment till it reaches to the Factory.

- Representing procurement team in meetings with project engineers and suppliers for preparing Letter of credits, Rate contracts, AMC terms, PBG, ABG.
- PO creation for purchase of Capital \, Raw materials and Consumables
- Looking after dispatch and receipt of material and other project sites
- Negotiation with suppliers and vendors about contracts, policies and deadlines

### **Details Job overview:**

- Implementing strategies Procurement
- handling end to end Supply chain activity
- Consumption based Material Procurement Planning. (Inventory control)
- Evaluating the Cost of Component
- Studying and analysing the cost breakup.
- Float RFQ to correct source, make comparison, Negotiation on the basis of Quality, Cost, Credit period & Delivery.
- preparing purchase orders In SAP.
- Cost reduction through develop alternate suppliers.
- co-ordination with related department for routine activity
- Technical support to users for procuring the suitable material for their use as per requirement or suggest Equivalent component which reduces price and delivery time.
- New Vendor Development
- Maintain purchase Records
- Material Procurement through online platform.
- Apply New Idea for purchasing i.e. E Auction, VMI.
- Making a rate contract.
- linked the material RM price with online commodity market
- Follow up with vendor for timely delivery
- Inventory control
- Logistic support
- Track Finance record of vendor
- preparing Documents for ISO Audit
- Working In SAP MM Module
- Good Knowledge of SAP MM Module, MS office ,MS excel, G-sheet

### **Commodity Handled:**

MS Steel Like TMT Bars MS Plates, MS Angle MS Wire Rod, Bigger Dia DI/CI Pipes, Bigger Dia MS Pipes, DI/CI Fittings And all other MS Steel With Stain Less Steel, civil items, Hardware items, consumables, all brought out items, spares, All semiconductor Components, connectors, Battery, Sensors, Cables, Pumps, Administrative Material, Handling at pan Level India for irrigation & water supply project procurement includes all Types of Valves, DI pipes, DI fittings, flow meters, water meters & other consumables. Etc.

## **CAREER MILESTONES**

Objective: Seeking assignments in Supply Purchase Chain Management with a growth-oriented organization of repute in India where I can get exposure to grow & excel in my Career & make contributions towards the Achievement of objectives of the organization. Career Summary Over 16 years' experience in the areas of Purchase, Management. Expertise in management of the Purchase procurement Planning, Logistics Planning, Vendor Management, Material Planning and Inventory Control. Adopt in negotiating with vendors for ensuring smooth operations for distribution of goods across diverse geographical locations and providing valuable suggestions for efficiency enhancement. Functioning as SAP User on SAP MM & SD Module to maintain and generate MIS reports for effective inventory management. Materials Planning: Skilled with concepts of Just in Time (JIT) Planning and Manufacturing Requirement Planning. Power User of SAP (MM Module). Hands on experience of all transactions related to Purchase Requisition, Purchase Order, Goods Receipt Note, Service Entry, Material Issue Note, and all related material accounting activities.

- **SAP MM Expertise includes:**

- Customizing SAP (MM) reports as per need of the Efficient Purchase.
- Handling queries for Data Analysis, Report Generation (Consumption Analysis & Purchasing Analysis)
- Maintaining source list records, creation of purchase orders and purchase requisitions.
- Taking environmental initiatives such as **GSCM**, Eco-friendly Packaging and Hazardous Materials its communication to the vendors and the transporters.
- Periodic reconciliation of Material and Disposal of Non-moving items and Scrap material by co-ordination with stores.
- Became a lead to go person for ISO Audits, ISO Documentation, and Supplier Audits/Evaluation/ Ratings
- Purchased commodities, including:
- Essayed a stellar role in organizing E-auction & online biddings for purchase order with a value of INR 1 Crore
- Reduced cycle time from Request for Quotation (RFQ) stage to ordering stage.

## ACADEMIC DETAILS

Qualifications . T.Y B.Com From Yashwant Rao Mukht Vidyapith .  
HSC from Yashwant Rao Mukht Vidyapith.  
SSC from Pune University

## Work Experience

Work Experience Currently doing job in Jain Irrigation System Ltd (Bhambori) in purchase department as Junior Manager looking for the related to PO & Vendor process from 13th-May- 2013 to till date  
AirceL Ltd as a senior officer in commercial looking for all responsibility regarding the Vendor PO in SAP & all thing related to vendor rate Negotiating also all payment related to vendor since (12-Mar-2012 To 09-May-2013)  
Videsh Sanchar Nigam Ltd. From 04-april-2004 To 03Dec-2010 Linc Pen & Plastics Ltd From 14-Dec-2010 To 10-March-2011 Igloo Dairy Services Pvt Ltd From 14-March-2011 To 12-March-2012 Personal Details

## IT SKILLS

- MS Office, MSCIT (Word, Excel and PowerPoint)
- Gmail
- SAP MM Module
- MS outlook.
- G-Suite

## PERSONAL DETAILS

Date of Birth: 09<sup>th</sup> December 1983  
Marital Status: Married  
Languages Known: English, Hindi & Marathi  
Current Address: Sukruti Apartment Near Gujral Petrol Pump Jalgaon 425001.