



ANAND BHARGAVA

Process Developer

(+91) 8433522037

Thane, INDIA

anan2789@yahoo.com

7 Years 1 Month of experience

PROFILE SUMMARY

Ability to complete demanding timely goals. Maintain accuracy of financial ledgers and records. Review and audit all accounts payable, purchase orders and receipts.

WORK EXPERIENCE

Process Developer

Genpact

11-2021 - Present

Respond to supplier and internal queries and resolve issues in a timely manner.

Escalate any unresolved issues to supervisors.

Process and audit disputes.

Have taken weekly TnI sessions for accuracy improvement of the team. Given process knowledge training to new hires. Helped in PKT assessment.

Compile audit data on weekly and monthly basis for accuracy of team members.

Process Associate

Accenture

12-2018 - 06-2019

Keep track of all payments including PO, Invoices and statement. Process invoices as per SLA.

Audit Assistant

Dinesh Ahir and co

02-2018 - 07-2018

Bank reconciliation
Concurrent audit
Statutory audit of bank

KEY SKILLS

Billing

Accounts and Taxation

accounts executive

bank reconciliation

accounts payable

invoice processing

CERTIFICATION



SAP FINANCE POWER USER



Training programme of GST

LANGUAGES

ENGLISH

HINDI

MARATHI

★ HOBBIES

Cooking

Cycling

Indoor games

Filing of returns

Cost and management Trainee

Mazagon Dock Shipbuilders

05-2012 - 05-2015

Billing - Contract of services, material bills, import bills for the project

Taxation - Compilation of data for monthly Vat return and monthly excise return, half yearly service tax return and replies to query

Accounts trainee

Phiroze sethna pvt ltd

08-2010 - 07-2011

Bank reconciliation

Sales billing

Assistance in audit

Vouching and verification



EDUCATION

CMA INTER - Cost accounting

2012

Institute of Cost and Works Accountants of India (ICWAI)

Grade - 54%

M.Com - Commerce

2012

Mumbai University

Grade - 50%

B.Com - Commerce

2010

Mumbai University

Grade - 57%

Class XII

2007

Maharashtra, English

Marks - 70-74.9%

Class X

2005

Maharashtra, English

Marks - 75-79.9%